

## Electronic Deposits through Online Banking

Follow these steps to electronically deposit money into your RRSP, TFSA, or investment account through your online banking:

1. Sign into your online banking,
2. Select the "Add Payee" feature (or similar function),
3. Add **Aviso Financial Inc.** as your payee and input your eight digit Aviso account number. Each account will need to be added as a separate payee should you wish to make deposits to multiple accounts.

As our custodian has recently undergone a merger, there may be instances where certain banks have not updated their records. If you encounter any issues with adding Aviso Financial Inc. as a payee, choosing **Credential Securities Inc.** or **Qtrade Investor** as the payee will also work.

Once the service has been set up, you can make a deposit to your Aviso Financial account by doing the following:

- Select the "Bill Payment" feature (or similar function),
- Choose the appropriate Aviso Financial account as the payee, enter the dollar amount and the date the deposit is to be made and verify your payment.
- Please give us a quick call or email [admin@alitis.ca](mailto:admin@alitis.ca) notifying us of the deposit so we can invest without any delay.

Note: It can take between 1 to 2 business days for the money to appear in your Aviso Financial account. This function is for one-time deposits of \$1,000 or more only; if you would like a recurring deposit to be made, such as a monthly contribution to your RRSP, please contact your Portfolio Manager so this can be set up properly.